

Town of Burke
Comprehensive Plan Steering Committee Minutes
June 24, 2013
5:30 p.m.

Present: RJ Hess, Town Supervisor; Steve Berg, Town Supervisor; Brenda Ayers, Clerk/Treasurer and Dustin Wolff and Mark Sauer of Mead and Hunt.

- 1) The meeting was called to order at 5:33 p.m.
- 2) It was determined that the meeting was properly posted.
- 3) Approval of minutes of the previous meeting. Motion: Hess/Berg to approve the minutes from June 4, 2013. Motion carried.
- 4) Review/Discuss project schedule. It was determined that the project is on schedule.
- 5) Review edits to Chapter 1: Issues & Opportunities. Ayers asked that the Town Board weigh in on the language regarding land use decisions, actions and programs and the use of “all” or language specific to State Statutes since it is a matter of policy. Hess noted that the committee can make the decision.
- 6) Review/possible action concerning Chapter 2: Intergovernmental Cooperation. The draft was reviewed by the committee members.
 - a) Boundary Adjustment Area (BAA)/Extraterritorial Jurisdiction- Committee members expressed their concerns about the lack of cooperation from the other municipalities.
 - b) Existing regional framework- no comments were noted.
 - c) Goals, Objectives, Policies, Programs and Recommendations- Hess expressed his concern about the bike path language. While the Town is not opposed to bike paths, it may not financially feasible for the Town to install bike paths as part of all major road improvements.
- 7) Review/possible action concerning Chapter 3: Agricultural, Natural and Cultural Resources. The draft was reviewed by the committee members. No comments were noted on this section.
 - a) Agricultural resources
 - b) Agricultural Resource Goals, Objectives, Policies, Programs and Recommendations
 - c) Natural Resource Inventory
 - d) Natural Resource Goals, Objectives, Policies Programs and Recommendations
 - e) Cultural Resources
 - f) Cultural Resources Goals, Objectives , Policies, Program and Recommendations

- 8) Review/Discuss Chapter 6 Utilities and Community Facilities. Committee members reviewed the draft.
 - a) Utilities and Community Facility Inventory- under Town Facilities Ayers noted that maintenance should be deleted since the Town only has Public Works staff. It was also noted that the Town does not have a full-time police officer and the Town is provided coverage by the Dane County Sheriff Department. It was noted that a majority of residents received their water supply via private wells but not all. Ayers questioned the statement that there are no water towers in Burke as she thought the former Token Creek Sanitary District (now Village of DeForest) tower was in the Town. Hess noted that it is not in the Town. It was noted that Eagle Crest Sanitary District was not absorbed by Madison and that Token Creek Utility District was absorbed by DeForest. It was noted that the Town provides brush pick up but not leaf pick up.
 - b) Utilities and Community Goals, Objectives, Policies, Program and Recommendations-
- 9) Review maps- no comments were noted.
 - a) Regional Influences (map 2)
 - b) Soils (map 5)
 - c) School Districts (map 10)
 - d) Others
- 10) Future Agenda Items.
 - a) Finalize Chapters 1, 3, 6
 - b) Review Chapter 4: Land Use
 - c) Review Chapter 5: Transportation
 - d) Review Chapter 7: Housing and Neighborhood Development
- 11) Public Comment and Written Communication- none.
- 12) Next meeting. July 22 at 5:30 p.m.
- 13) Adjourn. Meeting adjourned at 7:31 p.m.

Brenda Ayers
Clerk/Treasurer
7/31/2013