



RESOLUTION NO. 10092013

ADOPTING AND RECOMMENDING THE COMPREHENSIVE PLAN FOR THE TOWN OF BURKE, DANE COUNTY, WISCONSIN

WHEREAS, the Town of Burke has by ordinance established a Plan Commission for the Town of Burke pursuant to Sections 60.10, 60.22(3), 61.35 and 62.23 of the Wisconsin Statutes, and

WHEREAS, the Town Plan Commission is empowered to recommend to the Town Board the adoption of a Comprehensive Plan for the physical development of the Town, pursuant to Sections 62.23 and 66.1001 of the Wisconsin Statutes, and

WHEREAS, the Wisconsin Legislature enacted a comprehensive planning law, which is set forth in Section 66.1001 of the Wisconsin Statutes, that requires "comprehensive" plans be completed and adopted by local governing bodies in order for a town to enact or amend zoning, subdivision, or official mapping ordinances, and

WHEREAS, the Town of Burke Plan Commission is charged with the responsibility of developing a comprehensive plan consistent with the requirements specified by law; and

WHEREAS, the Town of Burke Plan Commission has prepared a comprehensive plan for the Town of Burke, with assistance from the Town of Burke Comprehensive Plan Steering Committee, that includes the nine elements required by Chapter 66.1001 of the Wisconsin State Statutes along with the required maps and descriptive materials; and

WHEREAS, the Town of Burke Town Board adopted a Public Involvement Plan on May 15, 2013 that outlined the written procedures to foster public participation during the comprehensive plan preparation, and provided an opportunity for the public to submit written comments on the plan materials, and

WHEREAS, Section 66.1001(4)(b) of the Wisconsin State Statutes requires that the planning commission or other authorized body recommend to the Town Board, by a majority vote, the adoption of the prepared comprehensive plan.

NOW, THEREFORE, BE IT RESOLVED by the Town of Burke Plan Commission that:

- A. The Town Plan Commission recommends to the Town Board the attached "Town Of Burke Comprehensive Plan" dated October 9, 2013 incorporated by reference, and recommends that the Town Board adopt the same by ordinance, following notice and a public hearing in the manner provided for in Section 66.1001(4) of the Wisconsin Statutes.

BE IT FURTHER RESOLVED, that the Plan Commission Chair shall sign this resolution and shall further certify a copy to the Town Board.

Resolution Adopted: October 9, 2013

*Michael C. Vraniak*  
Mike Vraniak, Chairman

ATTEST:  
*Brenda Ayers*  
Brenda Ayers, Town Clerk/Treasurer



ADOPTING RESOLUTION (S)

RESOLUTION 05152013B  
ESTABLISHING PUBLIC PARTICIPATION PROCEDURES  
FOR COMPREHENSIVE PLAN

WHEREAS, the Town of Burke will prepare a "Smart Growth" Comprehensive Plan under the authority of and procedures established by §66.1001(4), Wisconsin Statutes; and

WHEREAS, §66.1001(4)(a), Wisconsin Statutes, requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures shall provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on the plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town of Burke believes that regular, meaningful public involvement in the comprehensive plan process is important to assure that the resulting plan meets the wishes and expectations of the public; and

WHEREAS, the attached "Public Participation Plan for the Town of Burke Comprehensive Planning Process" includes procedures to foster public participation, ensure wide distribution of draft plan materials, provide opportunities for written comments on such materials, and provide mechanisms to respond to such comments.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Burke hereby adopts the procedures included in the "Public Participation Plan for the Town of Burke Comprehensive Planning Process" as its public participation procedures meeting the requirements of §66.1001(4)(a), Wisconsin Statutes.

Resolution Adopted: May 15, 2013

  
Kevin Vinney, Town Chair

ATTEST:

  
Brenda Ayers, Town Clerk/Treasurer



## **TOWN OF BURKE COMPREHENSIVE PLAN SUMMARY**

The Town of Burke Comprehensive Plan (Plan) is a decision-making guide for the physical, social, and economic development of the community over the next 20 years.

### **WHO WILL USE THIS PLAN**

This Plan will be utilized by elected officials and decision makers from the Town of Burke and surrounding municipalities. Residents, visitors, and developers will also find this Plan useful in answering questions related to community decision making on land use, community character, and economic development.

### **WHAT THIS PLAN DOES**

This Plan provides a framework and strategy for making decisions about development in and around the Town. The Plan contains background information from the Town and surrounding municipalities in order for its readers to understand why development has occurred where it has and how development might occur in the future.

### **WHY THIS PLAN WAS PREPARED**

The 2000 Comprehensive Planning Law required that by January 1, 2010, if a local governmental unit enacts or amends any of the following ordinances, the ordinances shall be consistent with a locally adopted comprehensive plan: official mapping, local subdivision, county zoning, city or village zoning, town zoning, and shorelands or wetlands in shorelands zoning. This Plan was prepared because the existing Land Use Plan (1999) and Cooperative Plan (2007) do not satisfy the requirements of the Comprehensive Planning Law.

### **What does this Comprehensive Plan Include?**

**Chapter 1:** The Town's vision for the next 20 years.

**Chapter 2:** The Town's plan for joint planning and decision making with other surrounding jurisdictions.

**Chapter 3:** Opportunities and constraints posed by the Town's agricultural, natural, and cultural assets.

**Chapter 4:** Where and how land will develop over the next 20 years.

**Chapter 5:** Opportunities of the Town's transportation network.

**Chapter 6:** An inventory of community utilities and facilities.

**Chapter 7:** The future character of housing in the Town.

**Chapter 8:** Strategies for attracting and retaining businesses.

**Chapter 9:** Key recommendations of the Comprehensive Plan and steps to carry them out.



### **WHERE THIS PLAN IS FOUND**

This Plan is found at the Town of Burke Town Hall and on the Town website ([www.townofburke.com](http://www.townofburke.com)). It is also available through the Department of Administration Library of Comprehensive Plans ([www.doa.state.wi.us](http://www.doa.state.wi.us)).

### **WHEN THE PLAN IS IMPLEMENTED**

This Plan is a guide for the next 20+ years for the Town of Burke. Incorporated into this Plan are recommendations for updating this Plan over that same timeframe. This Plan will need to be reviewed continuously and updated by the Town, as needed, following its initial adoption.

### **HOW THIS PLAN IS PREPARED**

The Plan is a compilation of research, public input, and government official actions.



## INTRODUCTION

The Town of Burke is a great place to live in Dane County. It is a community that was founded on and grew from the area's abundant natural and agricultural resources. While these remain important defining characteristics of the community, the Town's residents have also benefited from its strategic location at the interchange of Interstates 39, 90, and 94, between the cities of Madison and Sun Prairie, and adjacent to the Dane County Regional Airport.

The beautiful countryside of Burke is rich with productive farmland. Generations of Burke families have enjoyed the quiet rural character and strong sense of community found here. However, the Town's population has been increasing steadily, presenting both opportunities and challenges. Economic growth has provided local employment opportunities, urban amenities, and a larger, diversified tax base. However, as population increases, so does the need for services to keep pace with growth and changing demands. In addition, growth brings with it additional pressure on the existing resource base that is necessary to sustain and improve the quality of life for future residents. In this context, it is essential to plan for development in a controlled, orderly, and predictable manner that will enhance the Town's ability to retain its rural character, avoid land use conflicts, provide housing and appropriate employment opportunities, and protect its natural, cultural, and agricultural resources.



Town of Burke Town Hall. Image courtesy Mead & Hunt, Inc., 2013

Great communities do not grow by accident or without public debate and agreed-upon guidelines. Collaborative planning processes and comprehensive plans are the building blocks of such great communities. Planning helps maintain and promote livable, vital communities. This Comprehensive Plan outlines how to maintain what we like about our community, and identifies key improvements to make our community even better.

### PURPOSE OF THIS PLAN

This Plan is intended to capture a shared vision for the Town. It is a statement reflecting community pride and how residents want the Town to manage growth and development in the future. This Plan will help elected officials make decisions that reflect the short- and long-term wishes of the community. It will help



prioritize the Town’s human and financial resources to provide the necessary public infrastructure and amenities needed to maintain a high quality of life.

A key theme in this Comprehensive Plan is the interrelationship among the various aspects of our daily lives. These interrelationships often extend well beyond municipal lines and are regional in nature. The Town of Burke is part of a broader geographic area and economic market that influences everything from where we choose to shop and live to what areas we visit for recreation.

An over-arching principle of the Plan is that the Town of Burke will work proactively with Dane County, adjacent cities and villages, nearby towns, and state and federal agencies to cooperatively address regional issues, such as natural resources, public infrastructure, and consumer, employment, and housing markets. The State of Wisconsin Comprehensive Planning legislation adopted in 1999 requires that municipalities work cooperatively to address regional issues. The Town has been effectively working with the Village of DeForest, the Cities of Sun Prairie and Madison, and Dane County over the past decade to discuss regional issues and seek agreement on inter-municipal planning issues.

*The Town of Burke – Village of DeForest – City of Sun Prairie – City of Madison Cooperative Plan* (Cooperative Plan), adopted in 2007, provides an orderly, planned transition for the current Town of Burke territory to DeForest, Sun Prairie, and Madison municipal jurisdiction over the next 30 years, and maintains the fiscal viability and operational efficiency of the Town of Burke during the transition period.

*“Protected Areas” are the residential, commercial or industrial territory of the Town that may not be attached to the adjacent Village or Cities until the end of the Protected Period (12:01am on October 27, 2036), except as specifically outlined in the Cooperative Plan.*

The Cooperative Plan provides that all Town territory will be attached to the designated Village or City no later than October 2036. In the interim, owners of property not located within a designated “Protected Area,” which will generally remain in the Town until 2036, may attach their property to the designated Village or City if that jurisdiction approves the attachment request.<sup>1</sup>

**PLANNING PROCESS**

As part of the state’s 1999-2000 biennial budget, Governor Thompson signed into law what is referred to as the “Smart Growth” legislation (1999 Wisconsin Act 9). Smart Growth legislation significantly changed the stature of comprehensive planning in the state and placed it very high on the “to do” list. Although state statutes do not require local governmental units to adopt comprehensive plans consistent with the requirements, it provides that by January 1, 2010, if a local governmental unit enacts or amends any of

<sup>1</sup> City of Madison *Northeast Neighborhoods Development Plan*, Adopted October 20, 2009



the following ordinances, the ordinances shall be consistent with a locally adopted comprehensive plan: official mapping, local subdivision, county zoning, city or village zoning, town zoning, and shorelands or wetlands in shorelands zoning.

A community must follow various substantive and procedural requirements to prepare a comprehensive plan. State statutes define nine areas that need to be addressed in a community's comprehensive plan:

1. Issues and opportunities (Chapter 1)
2. Housing (Chapter 7)
3. Transportation (Chapter 5)
4. Utilities and community facilities (Chapter 6)
5. Agricultural, natural, and cultural resources (Chapter 3)
6. Economic development (Chapter 8)
7. Land use (Chapter 4)
8. Intergovernmental cooperation (Chapter 2)
9. Implementation (Chapter 9)

The Smart Growth legislation also outlines specific procedures for public participation that must be



The Town of Burke Comprehensive Plan Steering Committee, photo courtesy Mead & Hunt, Inc. 2013

followed as part of the comprehensive planning process.

Specifically, a municipality must hold at least one public hearing on the plan and notify the public at least 30 days in advance of this hearing. In an effort to foster meaningful public input, the Town of Burke provided additional opportunities for public involvement, as outlined in Chapter 1: Issues & Opportunities. A copy of the Town of Burke Public Participation Plan can be found in Appendix A.

The planning process set out to celebrate and protect the diversity of lifestyles and interests within community, build on the strengths of the community in achieving its goals, and guide the future of the town. In order to fulfill this charge, the Steering Committee took seriously the process of engaging residents and businesses in the comprehensive planning process. The Steering Committee's job was not merely to produce a report, but to reach out and collaborate with the community, to educate

residents about planning, and to involve them in developing the plan. These goals stem from the fundamental aim of the planning process: to articulate Burke's community vision for the future.



Throughout the process, the Town website was used to inform citizens of meeting dates and to summarize the developments of the planning process. This ensured that everyone in the town was at least aware of the process, even if they weren't able to attend specific meetings.

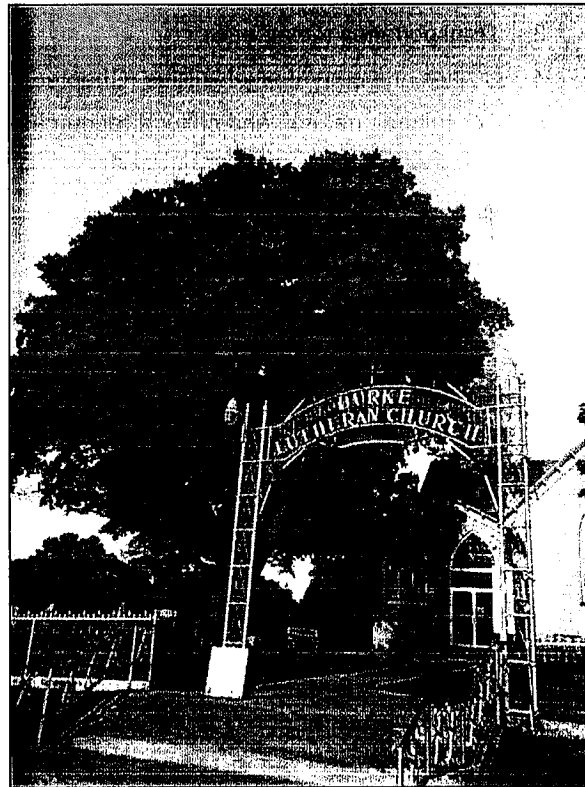
**TOWN OF BURKE LEGACY**

The impetus for this plan is twofold: meet the requirements of Wisconsin law, and prepare a guide for making land use decisions within the Town. In carrying out the latter, Town leaders will be responsible for reassuring Town residents about the future, creating a positive environment for the municipalities absorbing the Town, and successfully transitioning the physical land and programs and policies of the Town.

This document and the decisions resulting from its implementation aim to leave a legacy that transcends the Town and cements the contributions of its citizens and leaders to the growth and transformation of the community of northeast Dane County. How the Town plans for and operates over the next 20 years will have a lasting impact. As the term of influence grows shorter, Town decisions makers must channel their energy, hopes, and fears toward helping their successors and the community they leave behind. This will help the next leaders be ready on Day 1.

Key factors that require attention for a successful transition include politics and practices. The Town decision makers must keep the greater good in mind and shape internal politics to be constructive and support outcomes beneficial to the community. Processes that draw groups in, build a shared vision of the future, create positive coalitions, and allow open expression of competing views will prepare the Town for the transition.

Within this document, the Town has laid out the elements of its shared vision that are critical to its legacy moving forward. This document is a host for that vision and is meant to communicate it to surrounding municipalities. The Town desires to create a strong relationship between the surrounding jurisdictions, which will ensure this legacy becomes reality.



Burke Lutheran Church is and will continue to be a recognizable place within the community, photo courtesy Mead & Hunt, Inc. 2013